



July 27 and 28, 2019
205 N. Broadway - Greenville, Ohio

The Gathering at Garst was created to remember the defining events and people who shaped our county's history. The mission is to promote awareness and appreciation of those who made unique contributions to the culture of Darke County and to celebrate the local heritage in a family-oriented and educational atmosphere. Public admission to *The Gathering at Garst* is free. All celebration proceeds will benefit the Garst Museum. *The Gathering at Garst* committee will strive to offer a quality show. The event will host juried vendors in the following categories:

- Artists
- Antique Vendors
- Craftsmen
- Garden Exhibitors, Farmer's Market
- Specialty Vendors
- Food Vendors & Non Profits
- Living History Participants

In keeping with the historical nature of our event, we will again be hosting our Living History Encampment on the adjoining Darke County Park District property. This area is specifically reserved for participants representing the time period from the French and Indian War through the Civil War.

Participation

If you are interested in participating, please read this information and the Rules of Participation before filling out the application form.

Reserve by March 1

Returning vendors have preference but must email or call Jenny Clark by March 1 to reserve a space. Your payment must still be received by July 1. **All unreserved booths become available to new vendors after March 1st.** **Returning vendors do not need to send in photos unless you are selling something different this year.** Email: jenny.clark@garstmuseum.org Phone: 937-467-9953

If you are a new vendor:

Your application will be juried. Clear and complete information and photos are a necessity. This is often the only means we have for determining your acceptance as a participant. Additional applications forms and information are available on our website: www.gatheringatgarst.com

Grounds and Staging

The event will be held outside on the beautiful lawn behind the Garst Museum. It is surrounded by the Greenville City Park and Darke County Park land. (See photos at www.gatheringatgarst.com) This large park-like setting is bordered on the south by a row of mature trees. **No water or electricity is available at this time.** This is a rain or shine event. You should be prepared for the elements by providing your own tent/canopy or rent one from us.

Set Up

Vendors can start setting up on Friday, July 26th Noon–8:00 p.m. All booth set-ups MUST be completed by 9:00 a.m. Saturday. No vehicle parking in vendor area except to unload. No on-site camping available.

Show Hours

Saturday 10:00 a.m. to 8:00 p.m.

Sunday 11:00 a.m. to 5:00 p.m.

Security

Walk-thru security patrol will be provided Friday and Saturday dusk to dawn.

Hotel Accommodations

Those needing hotel accommodations can take advantage of reduced rates (July 25-29) that we have negotiated with Quality Inn. The hotel is located at: 1190 Russ Rd. Phone: 937-316-5252.

Please email your intention to participate by March 1, 2019 to:
jenny.clark@garstmuseum.org

APPLICATION DEADLINE
 July 1, 2019
 \$25 Late fee after July



BOOTH # _____
 Booth Size: _____
 Tent Rental: _____
 Ck. No. _____ Date Rec. _____
 Amount \$ _____
 Insurance Received: _____
 Contract Signed: _____
 Confirmed: _____ Pkt. Sent: _____

2019 NON PROFIT BOOTH APPLICATION

PARTICIPANT INFORMATION

Contact Person: _____
 Group/Organization _____
 Address _____
 City, State, Zip _____
 Telephone/Cell # _____ email: _____

Non Profit Groups are accepted at our discretion if they have unique items or services that complement our event or theme.

Proceeds from the sale of any items must be for the benefit of the nonprofit and not individual members of the group. Signage/banners announcing the name of your organization must be visible. You are encouraged to enhance your space to tie into the historical aspect of our event.

If you are a nonprofit and participating as an informational booth and not selling anything- booth fee is waived but in return for this, we would like to encourage you to have some kind of children's activity in your booth. (crafts, games, face painting etc.)

IMPORTANT DETAILS:

- You must provide proof of insurance with your application naming the Darke County Historical Society as an additional Insured. The certificate of insurance is a simple form that can be obtained from your insurance agent.
- All vendors must have at least one 2A-10B:C dry chemical fire extinguisher.
- Only one vendor/business per booth space. No sharing of booths unless all involved pay the vendor booth rental fee.
- This is a rain or shine event. All vendor booths are expected to remain open during all festival hours. Specifically, Saturday 10:00 a.m. - 8:00 p.m. And Sunday 11:00 a.m. - 5:00 p.m.
- Please send your application in by July 1 to avoid additional late vendor application fees of \$25.00. You will receive an email from us when you are accepted as a vendor. Further details will be sent to you the second week of July. **All paperwork including proof of insurance MUST be in our possession by July 1, 2019 NO EXCEPTIONS.**
- All decisions by the committee are final. (Booth fee returned if denied participation.)

Please provide a detailed description of the items you will have in your booth:

Please check which booth size you are renting:

- ☐ 12' x 12' Space is \$75.00..... \$ _____
- ☐ 12' x 24' Space is \$150.00..... \$ _____
- ☐ Late fee (after July 1st) if applicable \$25.00.....\$ _____

Tent Rental: If you need a tent, we can rent one to you. It will be ready when you arrive. It has 4 canvas sides.

- ☐ 12' x 12' \$125.00..... \$ _____
- ☐ 12' x 24' \$250.00..... \$ _____

Submit original application and make check payable to:

**Garst Museum
Attn. The Gathering at Garst
205 N. Broadway
Greenville, OH 45331**

AGREEMENT

I agree that I will not hold The Gathering at Garst Committee, Garst Museum, and/or the Darke County Historical Society liable for damages to person, property, and theft of my merchandise or displays in the festival.

I have attached a Certificate of Insurance naming the Darke County Historical Society as an Additional Insured. I understand that all vendors must have at least one 2A-10B:C dry chemical fire extinguisher.

I understand that nothing may be brought into the festival which has not been approved and that all applications are subject to jury approval by The Gathering at Garst Committee.

I understand that no booth fee refunds will be made after July 1, 2019.

I understand that this is a rain or shine event.

I understand that vendor booths will be expected to remain open during all festival hours (specifically, Saturday, 10:00 a.m. - 8:00 p.m. and Sunday 11:00 a.m. - 5:00 p.m.

Signature _____ Date _____

If you have any questions or would like to send photos to us via email you can reach us at:

Website: www.gatheringatgarst.com

Email: info@gatheringatgarst.com

Phone: Garst Museum: 937-548-5250

Fax: Garst Museum: 937-548-7645

Event Chairperson: Jenny Clark

Phone: 937-467-9953

Email: jenny.clark@garstmuseum.org

Please make a copy of this paperwork for your records.

